



# Planning Commission Staff Report

Meeting Date: July 1, 2025

Agenda Item: 8A

**Subject:** Review and confirm the order of alternates to be appointed to the Regional Planning Commission

**Summary:** Discussion and possible action to recommend that the Board of County Commissioners set the order of alternates to represent the Washoe County Planning Commission on the Truckee Meadows Regional Planning Commission; and to direct the Planning Commission Secretary to transmit the Planning Commission's recommended list to the Washoe County Board of County Commissioners for its decision.

**Recommendation:** **Review and confirm the order of Planning Commission alternates to the Truckee Meadows Regional Planning Commission for approval by the Board of County Commissioners; and direct the Planning Commission Secretary to transmit the Planning Commission's recommended list of alternates to the Washoe County Board of County Commissioners for its decision.**

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## **Description**

For review and possible action to recommend that the Board of County Commissioners (Board) set the order of alternates to represent the Washoe County Planning Commission (PC) on the Truckee Meadows Regional Planning Commission (RPC) in the event the regularly appointed PC members are unavailable to serve. The existing Washoe County Planning Commissioners serving on the Regional Planning Commission are: Michael Flick, Daniel Lazzareschi and Rob Pierce. The currently proposed order of alternates is as follows: First Alternate, Linda Kennedy; Second Alternate, Amy Owens; Third Alternate, Jim Barnes; Fourth Alternate, Kate Nelson. Once reviewed and a recommendation is made, the Planning Commission is asked to direct the Planning Commission Secretary to transmit the ordered list of recommended alternates to the Board for its decision. After the Board's decision, the Planning Commission Secretary

shall transmit the ordered list to the Executive Director of the Truckee Meadows Regional Planning Agency (TMRPA).

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### **Alternates to the Regional Planning Commission**

Nevada Revised Statutes (NRS) 278.0262(1)(c) requires the Board to appoint three members of the PC to serve as members on the RPC.

If an appointed PC member on the RPC is unable to attend a scheduled meeting, the Commissioner will contact the Planning and Building Division Director or the PC Secretary as soon as possible. The Director or the Secretary will then contact the first alternate to serve in the absent Commissioner's stead. If the first alternate is unable to attend, then the second alternate will be contacted and so forth until an alternate is available to attend the meeting.

### **Background**

On June 17, 2025, the Board reappointed Rob Pierce, PC member, to a full term on the RPC beginning on July 1, 2025, and ending June 30, 2028.

On May 27, 2025, the Board reappointed R. Michael Flick (representing District 4) to the PC for a second full term beginning on July 1, 2025, and ending on June 30, 2029.

On September 10, 2024, the Board approved the order of alternates to represent the PC on the RPC in the event the regularly appointed members of the RPC are unable to serve in accordance with the PC's recommendation, as follows: First Alternate: Linda Kennedy; Second Alternate: Amy Owens; Third Alternate: Jim Barnes; and Fourth Alternate: Kate Nelson.

On June 25, 2024, the Board appointed the following PC members to the RPC for terms beginning July 1, 2024, and ending June 30 of the years identified in parentheses: Michael Flick (2027); Daniel Lazzareschi (2026); and Rob Pierce (2025).

The currently appointed PC members on the RPC are as follows:

<b>Name</b>	<b>Term</b>
Rob Pierce	July 2025 – June 2028
Michael Flick	July 2024 – June 2027
Daniel Lazzareschi	July 2024 – June 2026

On August 6, 2024, the PC recommended the following list of RPC alternates, which was approved by the Board on September 10, 2024:

First alternate: Linda Kennedy  
Second alternate: Amy Owens  
Third alternate: Jim Barnes  
Fourth alternate: Kate Nelson

Rule 6.02(a) from the PC's adopted *Rules, Policies and Procedures* provides that alternates move up in succession to fill the gap created by an RPC appointment.

**Rule 6.02(a):**

When vacancies on the Regional Planning Commission are filled by the Washoe County Commission, unless otherwise decided by the Planning Commission, previously selected alternates will move up in succession to fill the gap created by the appointment of a Commissioner to the Regional Planning Commission. For example, if the first alternate is appointed to the Regional Planning Commission, then the second alternate moves into the first alternate position, the third alternate into the second alternate position, the fourth alternate into the third alternate position, and the fourth alternate position will be filled by remaining Commissioner.

At the September 3, 2013 Planning Commission meeting, the PC provided direction that gaps in the list of alternates created by the departure of a member from the PC would be filled in one of two methods:

1. PC members will move up in the order of succession to fill the gap; and/or
2. Newly appointed PC members will move into the order, starting at the lowest alternate (e.g., move into the fourth alternate position).

Based on Rule 6.02(a) and the direction provided by the PC in September of 2013, the suggested list of RPC alternates is:

First alternate: Linda Kennedy  
Second alternate: Amy Owens  
Third alternate: James Barnes  
Fourth alternate: Kate Nelson

Staff recommends that the PC review the list of alternates and either confirm the order or provide staff with the PC's preferred order of alternates for recommendation to the Board of County Commissioners. After the Board's decision on the matter, the PC Secretary will transmit the approved list of alternates to the TMRPA Executive Director.

**Recommendation**

Staff recommends the Planning Commission review the list of alternates to the RPC as shown below, and either confirm the order or provide staff with the preferred order of alternates for recommendation to the Board of County Commissioners.

**RPC alternates:**

First alternate: Linda Kennedy

Second alternate: Amy Owens  
Third alternate: James Barnes  
Fourth alternate: Kate Nelson

The following motion is provided for your consideration:

**Motion**

I move to recommend the order of alternates to the Truckee Meadows Regional Planning Commission as follows (*list the first, second, third and fourth alternate names*). I further move to direct the Planning Commission Secretary to transmit the recommended list of alternates to the Washoe County Board of Commissioners for its approval.